3M Science.
Applied to Life.™

Steps to Pair the 3M™ Oral Care Portal and 3Shape Communicate™

Quick Start Guide

1. Log in to Oral Care Portal at OralCare.3M.com.

2. Access Manage Account by clicking the arrow at the top right of the screen.

3. Click on your account name and then on the settings tab.

Steps to Pair the 3M™ Oral Care Portal and 3Shape Communicate™ (cont.)

4. **On the Settings tab select Scan, check the 3Shape TRIOS® box and then select Add Account.**
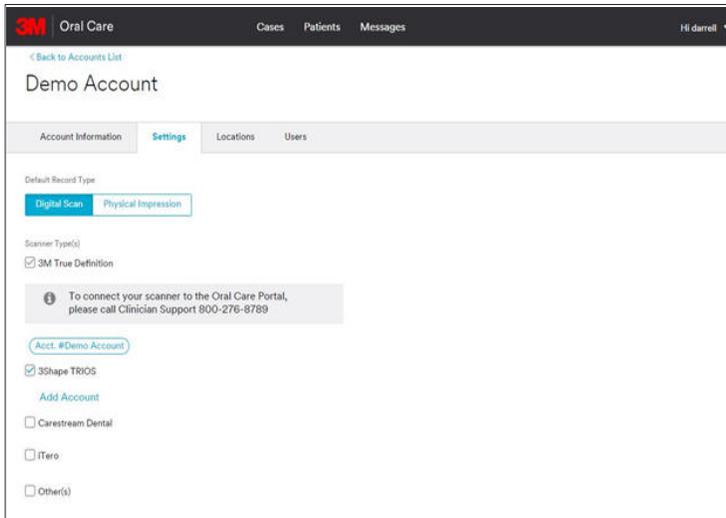
5. **Log in to your 3Shape Communicate account and authorize the connection.**
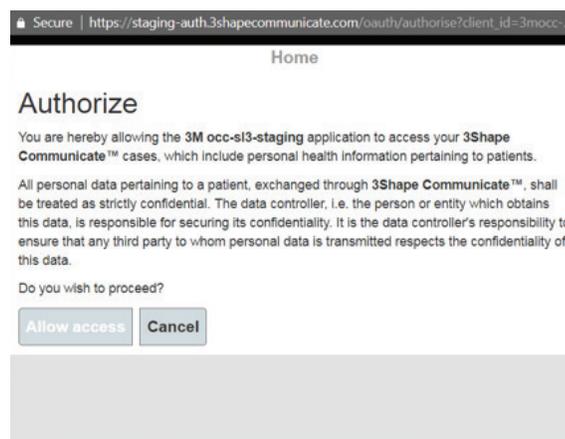
6. **On the TRIOS scanner navigate to Local Lab and click Refresh. The 3M Oral Care Lab should appear.**

7. **This completes the pairing.**

Scan Criteria for 3M™ Oral Care Portal Case

Capture the following intraoral features:

1. **The entire arch including the terminal molars.**
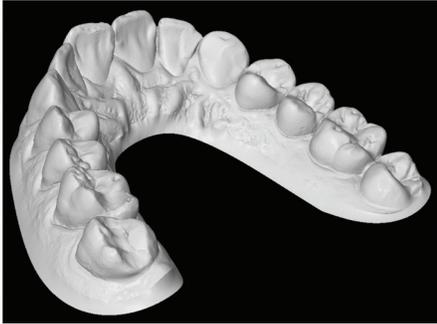
Capture the entire arch — full dentition for Filtek Matrix.

2. **All incisal edges and marginal ridges.**

3. **Complete occlusal surfaces (ensure there are no holes).**
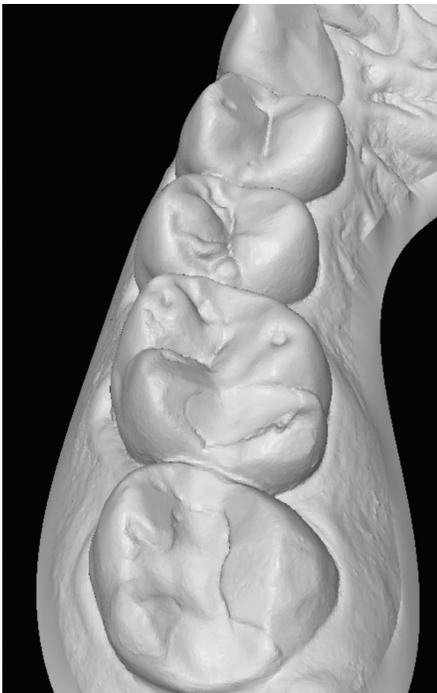
Capture complete occlusal surfaces — no holes.

4. **Interproximal embrasures and natural interproximal spaces.**

5. **Clear gingival margin with 3 to 5 mm of lingual and buccal gingiva.**
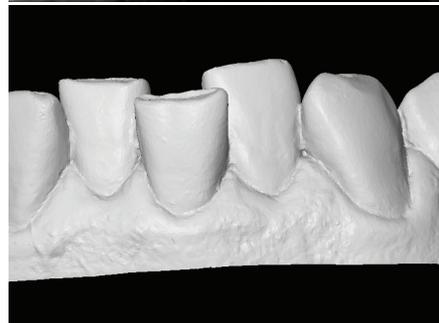
Capture a minimum of 3–5mm of gingiva.

6. **Left and right bite scans are required to include 3 to 5 teeth in each scan to ensure proper occlusion.**
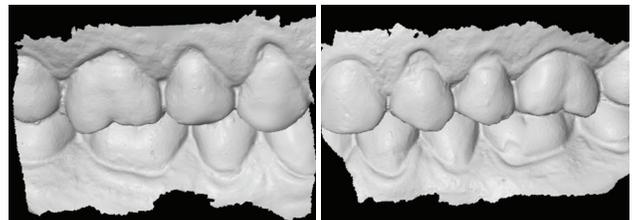
Obtain patient's complete right (top) and left (bottom) bite registration scans.

Scan Criteria for 3M™ Oral Care Portal Case (cont.)

Examples of "Rejected Scans"

Extraneous material in scan

Incomplete capture of terminal molars

Inaccurate incisal edges
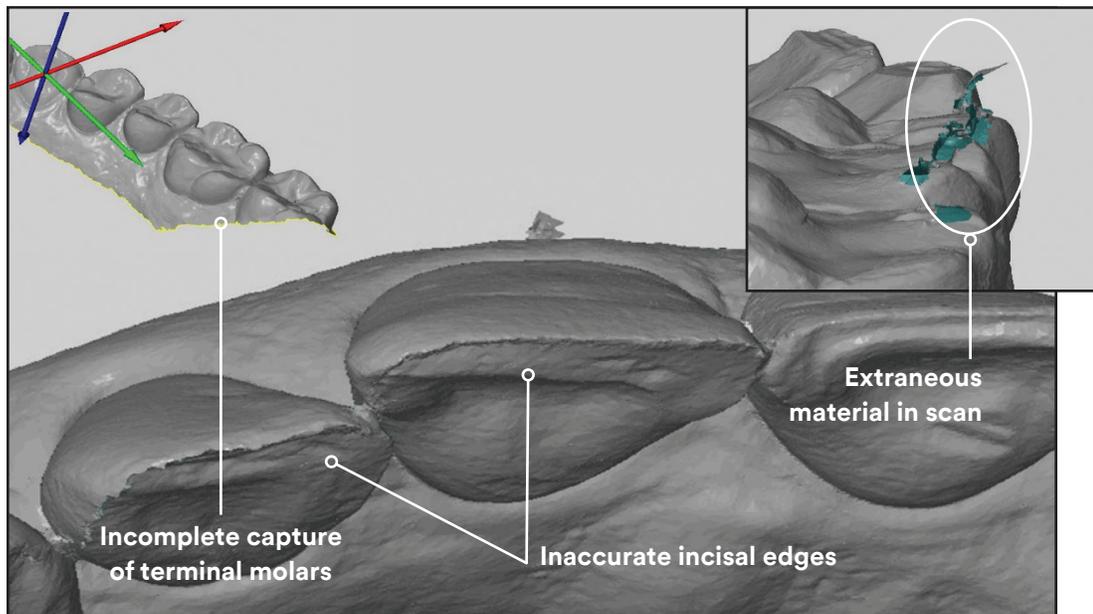
Steps to Complete a Case

1. **Access Oral Care portal at OralCare.3m.com and select New Order from the Cases page.**

2. **Select New Patient or Existing Patient and enter the patient information as required.**

3. **Select Products and Shipping Information.**

4. **Enter Dental Status.**

5. **Select the Scan radio button under Intraoral Records.**

6. **Select the 3Shape button under the Records section. This will connect to a list of patient scans that have been sent to your 3Shape Communicate account using the 3M Oral Care lab on the scanner.**
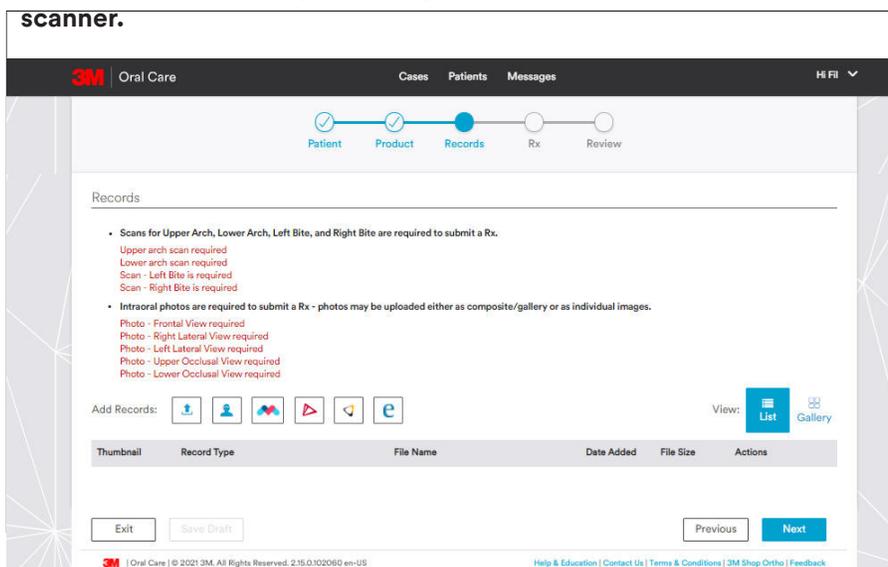
Steps to Complete a Case (cont.)

7. **Select the scans from the list. This will initiate the upload process.**
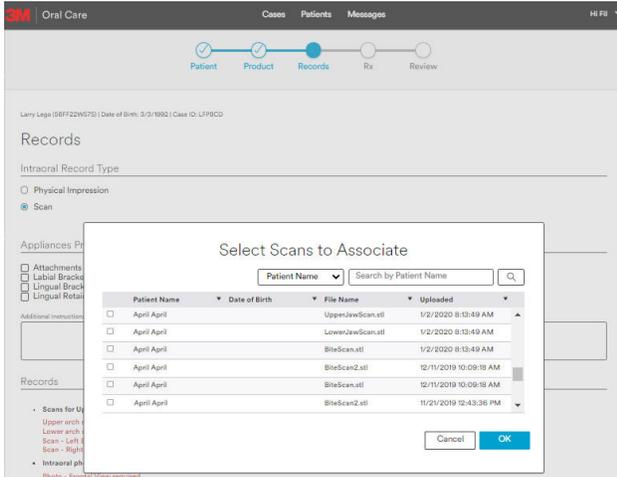
Note: as an alternative: STL or PLY files can be exported from 3Shape Communicate. This will require the Ortho Analyzer™ software package. Contact 3Shape to determine the best method for exporting.

8. **Record type is automatically selected by the program based on keywords in the file name. The record type can be edited as necessary by selecting the arrow on the record type.**
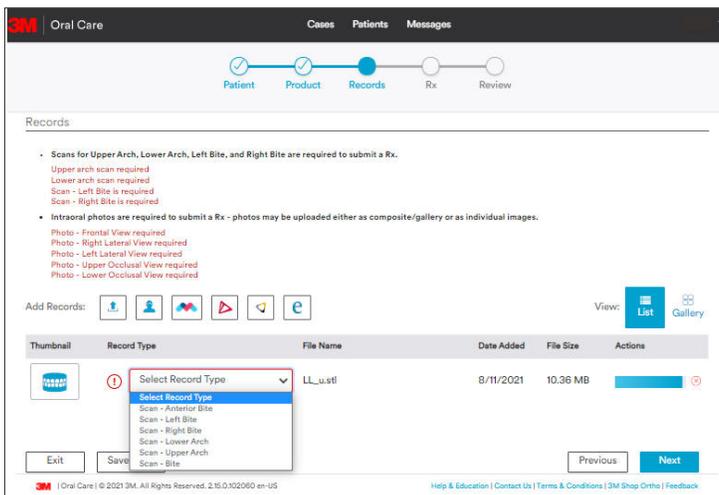
9. **Finalize the order by adding photos (mandatory), completing the prescription and reviewing the order and then select Submit.**